

Creating a New Changelist

To create a new changelist

1. In the toolbar of the Changes tool window, click **+** button.

You can also use one of these alternatives:

- Right-click anywhere in the Local tab of the Changes tool window and choose **New Changelist** on the context menu.
- Press **Alt+Insert**.

2. In the New Changelist dialog, specify the name of the new changelist, and optional comment.
3. Click **OK**.

See Also

Concepts:

- [Changelist](#)

Reference:

- [Version Control Reference](#)
- [Changes Tool Window](#)
- [New Changelist Dialog](#)

Web Resources:

- [Developer Community](#) 