

# Viewing TODO Items

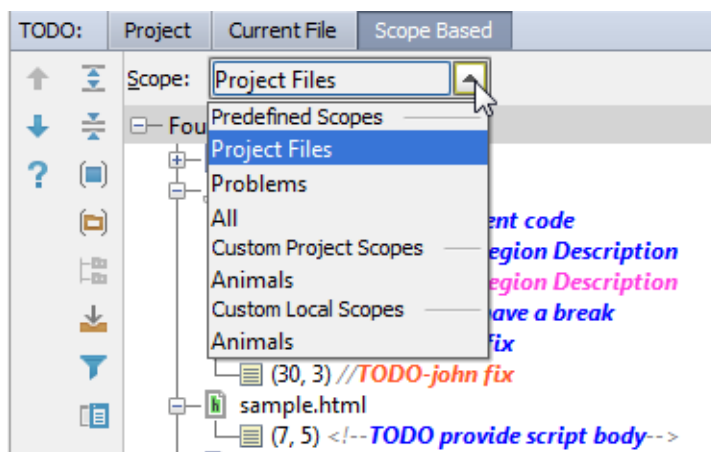
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To view TODO items in project, follow these general steps

1. Open TODO tool window, as described in the procedure [Showing a tool window](#).

The tool window displays the encountered TODO items in several tabs:

- All over the project (**Project** tab)
  - In the file currently active in the editor(**Current File** tab)
  - In one of the already defined scopes (**Scope Based** tab), which is quite useful for large projects.
  - In the current changelist, if version control support is enabled.
2. Click the desired tab (view), and explore the list of encountered TODO items. For example, with the Scope Based view selected, one has to choose scope from the drop-down list.



3. Narrow down the list of search results by choosing scope, and applying filters.

## See Also

Procedures:

- [Defining TODO Patterns and Filters](#)

Reference:

- [TODO Tool Window](#)

Web Resources:

- [Developer Community](#)